



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PRAVABATI COLLEGE

MAYANG IMPHAL AWANG LEIKAI

795132

www.pravabaticollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Pravabati College was established on 1st December 1981 as a private Co-educational College by Chirom Nimai Singh in fond memory of his mother Smt. Chirom Ongbi Pravabati Devi under the Societies Registration Act. XXI of 1860. The College is permanently affiliated to Manipur University Vide order No. 2972 dated the 16th May 2004. Further, the College is included in the list of Colleges prepared under Section 2(f) and 12 (b) of the UGC Act 1956 vide letter No. F-8-32/2005/(ccp-I) dated 10th March 2005 and F-8-32/2005/(ccp-I) dated 18th January 2010 respectively.

Vision

To impart quality education at higher studies and nurturing human resource development towards the society for better tomorrow.

Mission

The college is committed to providing students with high-quality, value-based education, and it has a clearly defined goal and mission. The leadership works hard to keep things open and communicative in order to accomplish the purpose. To ensure that decisions are made and policies are formed in a way that is successful, all stakeholders are strongly encouraged to participate and express their opinions. An essential component of our institution is the two-way communication between the personnel and the authorities. As the institution meets the needs of students and the society it wants to serve, its governance serves as an example of good leadership by:

- (a) Providing courses in all major disciplines.*
- (b) Developing attributes as per the need of the discipline.*
- (c) Developing the overall personality of the students to be good citizens.*
- (d) Inculcating human values and having regard for heritage and culture.*

In order to provide effective leadership and administration at various levels, the college has highly qualified faculty members and professional administrative personnel who operate under the continual supervision of the Principal and the patronage of the managing committee.

A clearly defined organizational structure that is compatible with Pravabati College, Mayang Imphal's educational wing allows for the involvement of leadership

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Well Qualified, highly experienced and fully dedicated sufficient No. of teaching faculties.
2. Laboratories with State of the Art equipment and modern software tools.
3. Faculty contributing in design development and implementation of curriculum in Board of Studies of an Affiliating University.
4. Effective use of ICT such as desktop computer system, Laptop, Multimedia Projector, Interactive Display Panels, Broadband connectivity etc. in teaching learning process.
5. Student centric functioning with mentoring, counseling through teachers and Effective academic monitoring.
6. Active NSS Unit I & II.

Institutional Weakness

1. Less Industry – Institute interaction.
2. Moderate Placement ratio.
3. Institute lacks in revenue generation.
4. Less student pursuing higher education.

Institutional Opportunity

1. Disturbance Free and Natural scenic Zone being located at 23 Km far away from Imphal City.
2. To arrange specialized Training programs by the faculty.
3. Scope for interdisciplinary and sponsored projects.
4. Scope for improvement of digital literacy amongst the people .

Institutional Challenge

1. Strengthen Industry-Institute Interaction.
2. More placements in core companies.
3. Encouraging students for competitive examinations and higher studies.
4. Networking and strengthening relationship with stakeholders.
5. Being Aided college, always suffer financial hurdles
6. students with varied socio- economic poor background.

1.3 CRITERIA WISE SUMMARY**Curricular Aspects**

Pravabati College,(Government aided) Mayang Imphal offers three under-graduate courses. The college is teaching the curricula designed by the affiliating Manipur University and college makes every effort to improve and update the syllabus as and when required during faculty participating in Board of studies meeting organized by Manipur University. However, each department of the college is responsible for the effective implementation of the prescribed curriculum. Academic calendar is prepared and implemented as per the

guidelines of Department of Higher education and Manipur University. So college prepare an own academic time table. The college has a defined vision and mission of college various committees is working to look after the effective implementation and timely completion of prescribed syllabi, co-curricular, extra-curricular and extension activities. The college inculcates human values, gender equality, sustainable practices and professional ethics among students. Our college also has active units of NSS. The college collects feedback from students and teachers from time to time. This feedback is monitored and analyzed by IQAC and feedback committees of college. The analysis report is used to improve the quality of the college and healthy academic environment has been created for empowerment of the students and institution.

Teaching-learning and Evaluation

Admission at the UG level is done on merit basis; as per norms of the Directorate of University and Higher Education, Manipur. The college follows the reservation policy as per Government of Manipur. The college follows a very transparent student admission process. All the important information related to admission is provided in the admission-brochure, displayed on the notice board and college website. The college is Co-educational institution and in most of the program girls outnumbers the boys. Teaching plans, syllabus and evaluation process are explained to the student class-wise by the faculty member. Teachers are encouraged to use the modern teaching aids along with technological tools and conventional teaching method. The faculty members take classes properly as per time-table of the college and maintain a daily diary and attendance register. The college has 130 full time teachers. 75% faculty member has completed refresher and orientation programs. The college has an internal examination committee which organizes the internal unit test, pre-examination evaluation process through a system of efficient and meticulous planning making strict confidentially. The college has IQAC which review the academic progress of every department.

Research, Innovations and Extension

In general, an undergraduate college with only undergraduate departments, has nevertheless been a centre of active research. However with the regular flow of young reasearch scholars who join the college as an assistant professor to substitute those on leave to complete their doctoral theses, keeps the college atmosphere charged with an influx of new intellectual ideas and interests. Many of the college faculty members have research papers in reputed journals. The college has provided necessary infrastructure like a desktop computer in the library with free internet access to help the students for learning. Moreover those teacher who are pursuing their PhD can use college library and college equipments like wi-fi, computers, e-resources etc . for their research purpose. Students of this college participated enthusiastically in the seminars/ workshops, field works etc. conducted by the teachers of different department. Our students also actively engaged in extension activities such as swachh bharat mission, distribution of plant sapling, tree plantation drive in neighboring areas etc.

Infrastructure and Learning Resources

Our college has seen a significant growth in infrastructure commensurate with the academic developments that have taken place over the last few years. The number of classroom has been increased. We have 5 seminar room equipped with better modern ICT facilities. A swimming pool has been constructed to provide physical fitness to the students, a fitness centre has also been constructed which is well equipped with gym, table tennis, badminton etc. We also have a big indoor stadium which was once used by Laishram Sarita Devi (the great Indian Boxer) to provide training. Some of our students also got benifited from it. And this indoor stadium is

used for playing volleyball, thang ta, judo karate etc.. LAN and WiFi are also available. Our college has installed 3.5 KW/KVA solar power panels to generate electricity from renewable energy source which reduces environmental pollution. The office and the college library have undergone extensive renovation and up-gradation. The college has a well-managed girl's common room, washroom, sanitary napkin vending machine, sanitary napkin disposal system and reading room with all the required facilities where girls spend their leisure time.

Student Support and Progression

The College has various cells and Committee like Internal Complaint Committee, Anti-Ragging Cell, Counseling, grievances Cell, NSS Cell, Student Union etc to provide necessary assistance to the students for their overall well being. Students have various facilities in the form of sport facilities, encouragement for co-curricular activities. In every year the students of our college got flying color in high ratio. The website and college brochure provide all necessary imported information regarding admission and the activities in the campus. The college developed the culture of career counseling, personal counseling, and career opportunities in changing global scenario.

Governance, Leadership and Management

The principal of the college plays an important role in the Governance of the college. The principal constitutes different committees for the proper execution of plans and with the assistance of the office. The vision of the college is to give a holistic education and prepare citizens who are committed to the nation, sensitive to the needs of the suffering humanity and have moral uprightness and strength. The principal, head of departments, IQAC work together with all the faculty member and support staff to ensure the smooth functions of the college and for the proper execution of state government plans. Internal Quality Assurance Cell (IQAC) help in effective planning and implementation of institutional policies. As it is a Government Aided College financial assistance is given by the government. The IQAC taking feedback from all stakeholders upholding the principle of quality improvement and assurance. Thus IQAC convene the meeting with different department/stakeholders and assess their progress. The college has systematic organizational structure to manage the function of the college.

Institutional Values and Best Practices

Institutional Values: This is an area of that is deeply ingrained in the foundational principles of the College and are expressed in all related parameters: gender sensitivity and equity, eco-consciousness, management of water resources and waste disposal, promotion of green practices, use of alternate energy like solar energy, facilities for the differently abled, promotion of human values and professional ethics, patriotism and a sense of pride in the nation etc.

Best Practices:

College has developed a multi-pronged approach in the following areas:

MUSHROOM CULTIVATION

Demonstration of pisciculture and imparting knowledge to students and neighboring local fish farmers.

A new model of a Maths class Room.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRAVABATI COLLEGE
Address	MAYANG IMPHAL AWANG LEIKAI
City	MAYANG IMPHAL
State	Manipur
Pin	795132
Website	www.pravabaticollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	G Premchand Sharma	0385-2453428	7005706429	-	pbcimphal@gmail.com
IQAC / CIQA coordinator	Ngangom Joyshankar Singh	0385-2453465	7085227534	-	ngangomjoyshankarsingh@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1981

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Manipur	Manipur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-03-2005	View Document
12B of UGC	18-01-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MAYANG IMPHAL AWANG LEIKAI	Semi-urban	11.2927	21300

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Anthropology	36	XII	English	25	15
UG	BA,History	36	XII	English	50	48
UG	BA,Geography	36	XII	English	25	20
UG	BA,Economics	36	XII	English	55	50
UG	BA,Education	36	XII	English	55	45
UG	BA,Political Science	36	XII	English	80	75
UG	BSc,Botany	36	XII	English	75	68
UG	BSc,Zoology	36	XII	English	85	84
UG	BSc,Mathematics	36	XII	English	25	18
UG	BSc,Chemistry	36	XII	English	75	68
UG	BSc,Physics	36	XII	English	25	12
UG	BCA,Computer Science	36	XII	English	25	22
UG	BCom,Commerce	36	XII	English	25	18
UG	BSc,Environ	36	XII	English	45	34

	mental Science					
UG	BA,Philosophy	36	XII	English	25	10
UG	BSc,Geology	36	XII	English	25	15
UG	BA,English	36	XII	English	180	175
UG	BA,Manipuri	36	XII	English	50	48
UG	BPES,Physical Education	36	XII	English	40	32
UG	BSc,Statistics	36	XII	English	20	15
UG	BA,Home Science	36	XII	English	30	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				130			
Recruited	0	0	0	0	0	0	0	0	65	65	0	130
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				75
Recruited	37	38	0	75
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	2	1	0	3
Ph.D.	0	0	0	0	0	0	18	21	0	39
M.Phil.	0	0	0	0	0	0	1	3	0	4
PG	0	0	0	0	0	0	44	40	0	84
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	412	0	0	0	412
	Female	242	0	0	0	242
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1	3	1	4
	Female	0	5	0	0
	Others	0	0	0	0
ST	Male	3	2	3	2
	Female	5	4	3	0
	Others	0	0	0	0
OBC	Male	126	154	200	153
	Female	111	149	153	112
	Others	0	0	0	0
General	Male	21	29	28	253
	Female	13	11	19	130
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		280	357	407	654

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Pravabati College being an affiliating college to Manipur University, Canchipur follows the Ordinance issued by Manipur University- Ordinance for Undergraduate programmes in Science, Arts and Commerce, 2021 [Under Section 31 of the Manipur University Act, 2005]
2. Academic bank of credits (ABC):	It is the platform developed by National e-Governance Division (NeGD) of the Ministry Of Electronics and Information Technology, Government of India, having the facility / functionality of opening Academic Account by students and on boarding of eligible Higher Education Institution (HEIs) , in accordance with “

	<p>The University Grants Commission [Established and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021”. ABC will digitally store the academic credits earned by students from HEIs registered with ABC for awarding degrees/ diplomas / certificates taking into account credits earned by students. ABC will ensure the opening, closure and validation of Academic Bank Accounts, credit, verification, credit accumulation, and credit transfer, redemption for students.</p>
3. Skill development:	<p>The college has started looking and searching for suitable Skill development programmes which will benefit the knowledge seekers of this College. The college is ready to follow the skill development programmes identified by Affiliating University-Manipur University. The college is looking for skill development programmes launched by SWAYAM platform launched in 2017 .</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The National Education Policy 2020 envisions an educational system fashioned on the lines of India's profuse linguistic, cultural and artistic heritage. the promotion of Indian arts and culture is seen very important and it could be effectively imparted through integrating Indian arts into the main curriculum which would not only develop a strong sense of identity and aesthetic outlook but also enhances creative and cognitive skills among the children.</p>
5. Focus on Outcome based education (OBE):	<p>The curriculum for the 4-year undergraduate programme shall be based on the LOCF (Learning Outcome-based Curriculum Framework- CBCS(Choice based Credits System) system of the UGC with value addition courses which are envisaged in the NEP 2020.</p>
6. Distance education/online education:	<p>As per Ordinance issued by Manipur University, Canchipur SWAYAM courses: The University may allow up to 20% of the total courses being offered in a particular program in a Semester through the online learning courses offered through SWAYAM platform subject to the following conditions: (a) The course contents are in compliance with the UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021 and its subsequent amendments: (b) the courses are not</p>

offered in the College.

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Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
208	158	134	128	128
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	4	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
654	407	357	280	182
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
469	393	378	375	187

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
123	141	58	52	117
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
130	66	39	36	36
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
130	66	39	36	36
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 5

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
21.43	21.0	15.37	35.23551	24.53

4.3

Number of Computers

Response: 45

4.4

Total number of computers in the campus for academic purpose

Response: 35

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Pravabati College (Govt. Aided), affiliated to Manipur University, is a co-educational institution. It was established in 1981 and is located at Mayang Imphal of Imphal West District, Manipur. The institution has 19 departments offering undergraduate (general and honours) courses in Arts, Science and Commerce Streams.. The college also offers undergraduate courses in Bachelor of Computer Application (B.C.A) and Bachelor of Physical Education (B.P.E.S). Thus, the college has 21 departments altogether. There is an Academic cell consisting of Sub-coordinators of the 21 departments headed by the Principal of the college. The monitoring and structuring of curriculum delivery is done by the academic cell with the support of IQAC of the college.

For a well-planned curriculum delivery and documentation, the college uses the following processes:

1. For the courses offered, the college organises unit tests, assignments, learning e-resources, debates, interactive sessions, etc.
2. Academic Cell takes the initiative for effective delivery of the curriculum. Contents of the curriculum delivery are discussed and implemented by the Academic Cell under the supervision of the Principal and Governing Body with the support of IQAC.
3. Classes in the streams – Arts, Science, Commerce, BPES, and BCA are conducted following a timetable framed by the Academic Cell with the concerned heads of the departments under the supervision of the Principal.
4. For effective implementation of curriculum, teachers prepare their respective course files, teaching plans, and presentations.
5. Also teachers use various teaching-learning aids like smart boards and slide projectors. And as a part of academic activity, the college organises yearly study tours to botanical gardens, zoological parks, and other important historical sites, which enrich the learning experience of the students.
6. At the beginning of the academic session, students are made aware of the syllabus for all the subjects to be taught (both theory and practical) by explaining in the starting lectures of the semester. The same is displayed on the notice board.
7. To check and acknowledge the performance of the students, the college conducts departmental unit tests and evaluates through home assignments. Internal assessment and semester-end exams are done following

the university norms.

8. For quality checking and improvements in the quality, all the processes are well monitored, analysed and verified by the academic cell and IQAC.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Pravabati college strictly adheres to the academic calendar of Manipur University for the conduct of continuous internal evaluation (CIE). The constant internal assessment and evaluation help improve the student's quality in attaining a degree. Before the commencement of the academic year, the college prepares and publishes an academic calendar containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal assessment, and semester examinations. The academic calendar is prepared, so teachers know all the continuous internal evaluation process activities. It is also published on the college website and the notice board. The students are informed of the internal and external assessment system at the beginning of every academic year through an academic calendar of the college. Though the external examination comes at the end of every semester, the college adopts various methods to assess the students through internal evaluation. An examination committee has been formed to supervise and look for internal and external examinations per the college's academic calendar. The syllabi for all the semesters are framed by Manipur University, which the college strictly follows. The College session generally starts in July. The semester examinations of the affiliating University are conducted twice in every academic session, one in May/June and another in November/December. The syllabi in all the semesters are covered up in time before the commencement of the semester examinations. As soon as theory papers are over, practical tests are conducted, obeying the academic calendar of the affiliating University.

The Principal and the heads of departments of the college decide the date for internal assessment and the dates for other academic activities. The continuous internal review includes the average attendance, classroom performance, and participation of the students in the extra-curriculum and co-curriculum activities like group discussions, debates, cultural and sports festivals, and NSS camps based on the norms set by the affiliating University. For internal assessment conducted at the college, the department heads manage the setting of questions and schedules with the rest of the faculty members. The Principal supervises all working processes. The performances of students in such assessments are well discussed for improvement. If necessary, further evaluation is conducted.

Apart from the written tests, students are also given opportunities to think and examine the various aspects of a problem that will enable the teacher to enhance the teaching and learning process within the stipulated

time each semester.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 21

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

As professional ethics, gender issues, human values, environment and sustainability are essential and incorporated into the curriculum of the undergraduate courses, the college undertakes and organises various related programmes, including lectures, discussions etc., to increase as well as enhance moral value, discipline, human rights of the students.

The college takes up the following efforts to integrate cross-cutting issues.

Gender: Gender equality is essential in educational institutions and society in particular. As such, the college pays equal weightage in imparting education to each student irrespective of gender. The College Legal Awareness Cell, Grievance Redressal Cell and NSS take the initiative in addressing the gender-related issues and awareness among the girl students. Some of the relevant gender issues prescribed the Manipur University in the syllabus of undergraduate courses are women empowerment, crime against women, gender equity, etc. As a part, the college organises and observes International Women's Day on the 8th of March every year to acknowledge women's academic, economic, political, social and cultural achievements.

Professional Ethics and Human Values: Value education is essential to shape one's life and allow one to perform well in society. Value education enables students to understand their needs, visualise their goals correctly, and indicate the right directions for their fulfilment. It also helps remove their confusion and contradiction. It enables increasing creativity and utilise technological innovations rightly, encouraging them to engage in more helping behaviours, which ultimately lessen the gap between individuals and society. It improves the humanity of the students. Apart from family and community, educational institutions play a vital role in developing the moral value of students. As such, to address the issue, the college conducted various personality development classes like creativity and innovation, professional ethics and human values in the system courses, which are already included in the syllabus to bring out the innate skill of the students. These help the students shape their life patterns by integrating their beliefs, ideas and attitudes to realise cherished ideas and aims of life. The need for value education among the students is constantly increasing as we witness growing violent activities, behavioural disorders and a lack of unity in society. Thus, education being a powerful instrument of social change and human progress, our college made possible efforts to impart learning and cultivate values in the students.

Environment and Sustainability: Environmental sustainability is responsible for conserving natural resources and protecting global ecosystems by supporting health and wellbeing, now and in the future. To create awareness among the students about the interrelationship between environment and sustainability, which relates to global warming, climate change, deforestation, environmental pollution and depletion of natural resources, another important paper on environment and sustainability is included in the undergraduate courses. To address this issue, the college uses specific procedures for waste disposal and rainwater harvesting. Keeping in view the problems of environmental pollution, climate change, etc., mass tree plantation and cleanliness work in and around the college campus were organised.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 27.49

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
452	235	125	169	71

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
910	790	755	750	375

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 36.61

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
166	141	143	137	70

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Remedial classes for those who secured less than 44% have been conducted so as to cope up the gap between bright learners

RESULT ANALYSIS

B.A 1ST Semester

Academic Year 2019

No. of Students Appeared: 75

No. of Students Passed: 65

No. of Students Failed: 10

No. of students securing below 33%: 10

No. of students securing between 33% to 44%: 06

No. of students securing between 45% to 59%: 49

No. of students securing 60% and above: 10

B.Com 1ST Semester

Academic Year 2019

No. of Students Appeared: 09

No. of Students Passed: 09

No. of Students Failed: 00

No. of students securing below 33%: 00

No. of students securing between 33% to 44%: 01

No. of students securing between 45% to 59%: 05

No. of students securing 60% and above: 03

B.Sc 1ST Semester

Academic Year 2019

No. of Students Appeared: 53

No. of Students Passed: 50

No. of Students Failed: 03

No. of students securing below 33%: 03

No. of students securing between 33% to 44%: 00

No. of students securing between 45% to 59%: 19

No. of students securing 60% and above: 31

OFFICE OF THE OFFICER IN-CHARGE

EXAMINATION CELL

PRAVABATI COLLEGE, MAYANG IMPHAL

RESULT ANALYSIS

B.Sc 1ST Semester

Academic Year 2020

No. of Students Appeared: 117

No. of Students Passed: 116

No. of Students Failed: 01

No. of students securing below 33%: 01

No. of students securing between 33% to 44%: 00

No. of students securing between 45% to 59%: 02

No. of students securing 60% and above: 114

B.A 3rd Semester

Academic Year 2020

No. of Students Appeared: 54

No. of Students Passed: 53

No. of Students Failed: 01

No. of students securing below 33%: 01

No. of students securing between 33% to 44%: 01

No. of students securing between 45% to 59%: 09

No. of students securing 60% and above: 43

B.Sc 3rd Semester

Academic Year 2020

No. of Students Appeared: 44

No. of Students Passed: 38

No. of Students Failed: 06

No. of students securing below 33%: 06

No. of students securing between 33% to 44%: 00

No. of students securing between 45% to 59%: 01

No. of students securing 60% and above: 37

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 5:1**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

The College practices a teaching methodology which basic on imparting education through a student centric begin. This methodology helps to modify students from being relegated to the role of patient recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students change in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each student to understanding at their personal level.by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Information, communication, and Technology (ICT) have become a vital tool for the effective teaching-learning process in all academic institutions. Pravabati College, Mayang Imphal is not exceptional. The college is equipped with modern teaching-learning gadgets that attract the interest of knowledge seekers.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 5:1**2.3.3.1 Number of mentors ?????????????? ???????****Response:** 130

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 28.26

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
42	22	10	9	9

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.69

2.4.3.1 Total experience of full-time teachers

Response: 740

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

In all the examinations conducted by the College, results are declared within 7 to 10 days of the examination. The students are provided with the corrected answer-scripts by the relevant faculty members.

The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the Honours students. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions and the topic on which such questions were set are discussed in the lecture-hour by the faculty member. The students are often suggested to write the answers again as home assignments incorporating the modification and changes made by the examiners in the test-scripts.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Considering the sensitivity and importance of the Examination, Pravabati College, Mayang Imphal treats the Internal Examination as par with End Term Examination. The appearing students have been asked to follow the instructions issued by Manipur University from time to time. If any violation or discrepancy occurs, then the examination committee members immediately deal with the matter very seriously. Students are inculcated the honesty for any sort of action.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

? Graduate attributes are described to the first year students at the commencement of the programme.

? Learning Outcomes of the Programs and Courses are observed and measured periodically.

? Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

? The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

? The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.

? Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.

- ? Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics by using a new model of smart class.
- ? Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.
- ? Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.
- ? Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our College is affiliated to Manipur University, Canchipur. We offered Under Graduate, courses under the Faculty of Arts, Commerce, BCA, BPES and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

2.6.3 Average pass percentage of Students during last five years

Response: 85.42

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
105	125	51	41	101

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
123	141	58	52	117

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 2.93

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 12.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	12.50

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4.71

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
21	16	16	16	16

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 0

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.98

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	12	9	12	12

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.05

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Pravabati College has taken up various initiatives for extension activities for students to sensitize and encourage them to work on social issues and thereby make their sustainable development. To make students responsible citizen of society, it is necessary to guide them well to get on expedition to recognize and connect with the socially deprive section of the society and to identify their challenges and fulfill their needs. Students are made aware of various social issues to get motivated and inspired to work for the society.

UNNAT BHARAT ABHIYAN (UBA) 2022

As per UBA guideline, Pravabati college adopted five villages viz; Hiyangkhong, Arong mayai leikai, Laphupat Tera Mayai Leikai, Arong makha leikai and Laphupat Tera awang leikai for the purpose of survey under the guidance of assistance professor Dr. K. Surchandra Singh. Survey works of three villages have been completed with the help of our students. Through this survey our students acquired practical knowledge of various social issues like domestic violence, poverty, lack of basic amenities such as potable water, electricity, schools, hospitals etc.

COVID CARE CENTRE

In recent year COVID pandemic affected globally and India too, to a great extend. In such precarious situation the students of Pravabati college took huge effort in making the college a Covid Care Centre. They voluntarily came out and render valuable services by providing foods, medical aids, clean and making the campus hygienic while keeping their life at risk.

ENVIRONMENTAL ISSUES

The Department of Environment Science from time to time gives lectures and awareness to the students regarding the environmental threat faced by the mankind. As a result of which students of this college took up various steps to address environmental issues to their capacity. They not only keep the college campus neat and clean, they also go to the neighboring villages and far off places collecting environmental affected waste material handing it over to local civic authorities. Moreover they also distribute sapling plants to the nearby localities. In addition to this they also go to the hills for tree plantation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 1

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 2.95

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	60	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**Response:** 0**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Classroom:

i). Principal room

ii) Teacher's common room

iii) Adequate classroom for Science, Arts, And Commerce stream students with well-furnished white-boards, desks, benches, etc., also provided electricity in each room.

iv) Students learn a suitable sound environment with a fitting ceiling fan and proper ventilation system inside the classroom.

Laboratory: According to the needs and demands of the Science Students, the college provides/ arranges the necessary equipments, tools, chemicals, etc., for subject-wise concerns with well-designed practical rooms. Our college not only perform science experiments but also help students in achieving good academic results.

The labs are an excellent place for theory and practical classes for students which help them and enhance their learning by inculcating the theoretical concepts of science which are taught in classrooms with illustrations in various aspects.

Computing Equipments: The college has an internet facility by installing a computer laboratory and extending the Wi-Fi campus facility. This equipment/material is used by teacher faculty, non-teaching staff, and students for academic and co-curricular activities. Some of the computing equipments desktops, Laptops, etc are also available in the college.

Physical Facilities: The college has unique physical facilities to enhance overall development.

The college has sports facilities for all students. It offers a three-year full-time course of Bachelor of Physical Education and Sports(B.P.E.S) under Manipur University, Canchipur, Imphal and Fitness center, auditorium, swimming pool, etc.

Some of the other facilities are Canteen inside the campus, a cycle shed, and parking for students, teachers, and visitors. The college library is also another teaching-learning process for teachers and students. Separate toilets are also available for boys, girls, and staff. Water harvesting components, solar panels, indoor stadiums, gyms, waste bins, ramps etc., are the present existing facilities available at the college so far. I.T.T. infrastructure and laboratories are also among the essential existing facilities.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**Response:**

The Pravabati College, Mayang Imphal, Manipur, has a well-maintained campus spread over 5.8 acres of land that is surrounded by a scenic view of fields, plants, trees, swimming pool and fishes free from environmental pollution. There are adequate facilities for all-around development and welfare for the students' community. Under the Governing Body and College Development Committee, certain initiatives have been taken up to promote and explore the hidden talents of students, particularly in disciplines like culture, games, sports, gyms, and yoga, to compete in various competitions at State, National, and International levels. The college has produced many brilliant students with flying colours in Academic, Sports, and Cultural Activities. The college hosted and organized 23rd Inter College Tournament under the Aegis of Manipur University Sports committee in 2005, and 65 students participated in the Inter-University/ East Zone/Inter Zone university Tournament and bagged medals.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 80.54

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
21.54	21.09	15.37	21.2	10.2

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Pravabati College Library was established in the year 1991. It is located at a place which is best suited for reading purpose. The library staff took huge efforts in smooth functioning and the services. The library has different sections such as acquisition, technical, circulation etc. A reading room is also provided so that students, teachers and the staff can use it for reading purpose. So far our college library has collected more than three thousands of books related to students syllabus. In addition to the books it has also subscribed to a number of valuable , journals, magazines, periodicals , newspapers ,competitive books etc. to cater the needs users. As most of the students belong to poor families, it becomes a burden of the students to buy required books. Here our library plays significant role in providing required books. Moreover our students can take two books by using their library card. Library has partially automated with KOHA software,(an open source Integrated Library Management System). The various housekeeping operation of the library are done through the software.Books are classified by using Dewey Decimal Classification (23rd edition). Online Public Access Catalogue (OPAC) service is also provided to the users.Apart from the printed books, our library users can also access E-Resource through the N-LIST.The library has Wi-Fi facility and is also monitored by CCTV cameras for strict observation. Some available books in the library at minimum quantities are in 21 subjects .

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.11

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
.39	.03	.03	0.03	0.06

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 15.94

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 125

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Due to the flexibility and efficiency that is offered by the internet, the college has been taking good initiative roles to set up a stable atmosphere of Wi-Fi network on the campus for internet access to the students to increase opportunities of learning in and beyond the classroom as a positive influence/attitude on education. In the current trends, the students have been demanding and struggling hard to keep up with the bandwidth consumption better handling with e-devices using mobile, tablets, laptops, etc. Thus to

access the major requirement of students and faculty's, the college authority control and manage different policies and well plan to make the satisfaction of the users.

As roaming facility to access in internet from classroom to library, to labs. From the academic year....., the college has been providing its own I.T.T. facilities like desktop, laptop, printer, scanner.....etc. Including Wi-Fi for the stakeholders. The college is giving internet facilities with a bandwidth of.....Mbps speed to the teaching and non-teaching staff for using academic and co-curricular activities. also, the Institution has a..... Wi-Fi facilities on the campus for all users availing internet connection. The connectivity through a fully I.C.T..T. network infrastructure, computing, and communication resources offer students the advantage of e-mail, preparing projects, seminars, etc. in various perspectives.

The college has been trying to plan for I.T.T. infrastructure development to make adequate infrastructure and effective teaching-learning by reviewing the current I.T.T. needs for upgrading the internet bandwidth from time to time. The governing body, Principal and I.Q.A.C.A.C. committee members, H.O.D.sD.s, and computer technicians have been observing with a joint effort for improvement and development of the internet facility in line with the changing circumstances after reviewing course requirements, computer-student ratio, budget constraints, and working conditions of the existing equipment.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 18.69

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 5 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0.1

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.10	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Pravabati College, Mayang Imphal, has its own system and procedures for maintaining and utilizing physical, academic, and support facilities in laboratories, library, sports complex, computers, Sanitary Napkin Vending machine, and Swimming pool, etc. With the full support of the college teaching and non-teaching staff, the Principal exercises the powers and functions in the administrative hierarchy. He looks after every college section, such as the working system, maintenance of infrastructure, physical, academic, and support facilities, etc. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grant received by the college as per the requirements in the interest of students.

The establishment procedure and policies for maintaining and utilizing for laboratory, library, sports, computers, classroom, etc. of the college are as follows:

Maintenance of laboratory:

All the laboratories involving Science, Arts, and Commerce streams/subjects are provided with necessary instruments, chemicals, samples, etc., for academic purposes. Each laboratory is under the care of the concerned H.O.D..D. during Lab. Attendants/assistants bear the responsibility to keep the laboratory neat and clean. Whenever in need, laboratories are updated with necessary equipment/tools, chemical, specimens, etc., to meet the demand of students as per the syllabus prescribed from time to time. The purchase committee purchases the lab. Requirements of the departments of the college. The lab. In charge of maintaining a record of maintenance for lab equipment, specimens, and other necessary chemicals under the supervision of H.O.D.sD.s of the concerned department. Lab. Assistant of related departments correlate/check the instruments accurately, repairing and maintaining sophisticated lab equipment/tools.

Maintenance of library:

The college library provides the minimum support to both teaching faculty, non-teaching staff as well as students in the teaching-learning process. The library is fully automated through the KOHA version, and books are placed on racks, shelves,(in the) almirahs, etc., categorically.

When approached by the Principal in close consideration with the department concerned, the Governing body plans to purchase necessary books, magazines, journals, etc.

In the library, for proper placement of books, some iron racks are installed inside the room. There is

abundant/copious space of the reading room for both teachers and students for maintenance of library infrastructure and facilities, the library committee and administrator have been given the responsibility to purchase books, manuscripts, and other materials as per the recommendations received from the department for the college. The requirements and list of books are taken from the concerned departments, and H.O.D.s are involved in the process. The finalized list of required books is duly approved and signed by the Principal. All college departments have a good stock of text and reference books in the library for enriching the library; the committee subscribes to some goods journal from national and international publishers through E-Journals. The library Committee organizes reading sessions and competitions among students and appeals to students, teachers, alumni, and guardians to donate books. A suggestion box is installed inside the reading room to take users' feedback and help introduce new ideas regarding library enrichment. It is ensured that the return of books, "no dues" from the library, is mandatory for students before appearing in the examination. Other issues such as weeding out old titles, and schedule of case of books are chalked out by the library committee.

Maintenance of the Sports facilities:

The college has indoor and outdoor sports facilities. The indoor stadium provides room for all sorts of indoor games. The college provides sufficient space for outdoor games and sports Tournaments for the indoor and outdoor sports are well organized by the Games and Sports Secretary and teachers in charge and take responsibility for the maintenance of the sports facilities such as Football, Volleyball, Hockey, Basketball, table tennis and other different types of Gym Equipment, etc. The authorities purchase the necessary goods and sports articles according to their needs and recommendations to achieve worthy goals.

Maintenance of Computers and I.C.T..T. facilities:

The computer sets installed in the college were healthy functioning and looking after the maintenance of the computers and facilities by the committee/ authority, but whenever in need of repair, work is done timely. The committee decides about purchasing necessary I.C.T..T. Equipment as per recommendations received by them.

The computer operators, including the Principal, Librarian administrative staff, etc., have been maintaining I.C.T..T. facilities by taking responsibility for periodic up-gradations of the I.C.T..T. resources, modified and changed whenever necessary.

Maintenance of Classroom facilities:

The classroom is well furnished with necessary Desks, Benches, white-boards, Ceiling fans, Ventilation systems, Flooring, and electric facilities. There are projectors and Smart classrooms, which are conducted smoothly in systemic ways. All the rooms are kept neat and clean by the Grade IV workers and helpers. All the requirements are checked by the concerned authority and bear responsibility for all the financial assistance by doing inspections and maintenance tasks.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 1.53

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
50	0	0	0	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 69.41

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
521	231	305	189	105

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 71.3**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
101	98	41	32	85

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years**Response: 3.25****5.2.2.1 Number of outgoing student progressing to higher education.**

Response: 4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**Response: 0****5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Pravabati College does have a Students Union Body which is formed by conducting student union election every year under the strict norms and established process of the Directorate of University and Higher Education and the affiliating University election in every academic session. This student body is called "Students' Union Pravabati College."

Mode of formation: Following the instruction is given by the Directorate of University and Higher Education, Manipur, an election is conducted at the College during the months of September/ October every year.

Sl.No.	Designation	Remarks
1	Principal	Chairman
2	Vice Principal	Vice Chairman
3	General Secretary	One teacher in charge
4	Finance Secretary	do
5	Games & Sport secretary	do
6	Magazine Secretary	do
7	Debate & Extension Secretary	do
8	Social & Culture Secretary	do
9	Boys Common Room Secretary	do
10	Girls Common Room Secretary	do

Duties & Function/Responsibilities: The elected 8 secretaries affair take responsible for academic, co-curricular and extracurricular activities during their tenure. To make the proper responsibility one teacher-in-charge for each of the secretaries is appointed for one academic year. Each secretary, during his/her period, proposes plans for something, new and useful to the College, and for the betterment of students. Organization of study tours and educational excursions, publication of magazine volumes, the performance of cultural programs, Literary meets, Sports activities, Social work programs etc. are some of the major items undertaken by the Union.

Representation in certain committees of the college:

Delegated students are engaged with the arrangement of various panels. The General Secretary of the college is incorporated as a part in the IQAC and Student Grievance and Redressal Cell of the College Finance, Social & Culture, Games & Sports secretaries are represented in Tour & Construction, Culture, Games and Sports committee and Magazine, Debate and common room secretaries were included as the member of NSS.

Co-Curricular and Extra-Curricular Activities:

The Union members not only perform their duties and responsibilities toward students but also extends service to the college and the public at large. They are always actively involved in any of the activities organized by the college or other institutions or organizations such as cleaning of college campus, tree plantation drive, cleaning to neighbouring villages, tree sapling, rendering voluntary service to covid care centre opened at the college premises and so on.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response:** 0.8**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services****Response:**

The Pravabati College, Mayang Imphal has Alumni Association of its own under the entitled " Pravabati College Alumni Association" in the state level for which formal registration to Registrar Cooperative Societies, Lamphelpat, Govt. of Manipur is under process. The members of this association gathered occasionally in the premises of this College. They have contributed significantly to the development of the institution.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The College is committed to providing students with high-quality, value-based education, and it has a clearly defined goal and mission. The leadership works hard to keep things open and communicative in order to accomplish the purpose. To ensure that decisions are made and policies are formed in a way that is successful, all stakeholders are strongly encouraged to participate and express their opinions. An essential component of our Institution is the two-way communication between the personnel and the authorities. As the Institution meets the needs of students and the society it wants to serve, its governance serves as an example of good leadership by:

- (a) Providing courses in all major disciplines.*
- (b) Developing attributes as per the need of the discipline.*
- (c) Developing overall personality of the students to be good citizens.*
- (d) Inculcating human values and having regard for heritage and culture.*

To provide effective leadership and administration at various levels, the College has highly qualified faculty members and professional administrative personnel who operate under the Principal's continual supervision and the managing committee's patronage.

A clearly defined organisational structure that is compatible with Pravabati College, Mayang Imphal educational wing allows for the involvement of leadership (Regd.)

The Principal, Department Heads, and Administrative Staff direct the Institution through effective planning and review processes to accomplish broad-based objectives. Through routine monitoring, the leadership assures adherence to academic and administrative systems and procedures as well as ongoing improvement. To achieve its goals, it follows the Manipur University, Imphal academic schedule.

The college administration relies heavily upon its Internal Quality Assurance Cell comprising senior faculty members, members of the management, representatives of the alumni and social outfits. Some of the major areas which the cell deals with are:

- The IQAC collects feedback from students and other stakeholders and this feedback is considered for future action of the Institution.*
- At the commencement of each academic session the Internal Quality Assurance Cell comes out with different proposals for the effective delivery of curriculum as well as for the general improvement in efforts to impart social skills and awareness regarding environmental issues.*

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Pravabati College Managing Committee is quite aware of contemporary management ideas, such as decentralisation, collaboration, decision-making, participative management, etc. For this reason, it has established a decentralisation policy, and the Institution is managed in a participative manner to ensure this. The Principal starts the decision-making process with the assistance of the department heads and conveners of various committees. This fosters a culture of participatory democracy inside the organisation. In the design and successful execution of the college administration process, the faculty is a key player. They are given responsibilities based on their ability, commitment, and competence to achieve institutional goals. It facilitates them:

- *To balance workload and provide development opportunities to staff.*
- *To create a positive and motivating environment.*
- *To inculcate team spirit.*
- *To take the initiative.*
- *To make learning a more interesting and rewarding experience.*

Various committees are constituted at the institutional level to make decisions in their respective sectors. They have meetings at regular intervals and consider all members opinions. The majority of members must vote in favour of the resolutions to be approved.

The College encourages a culture through IQAC, Academic Affairs Advisory Committee, Time table Committee, Anti-Ragging Committee, Examination Board, Discipline Committee, Purchase Committee, Construction Committee, College Campus Beautification Committee, Press Committee, etc. of participative management.

Teachers and students collaborate cooperatively within the departments, groups, and organisations, supporting and inspiring one another and fostering personal growth in each person

The governing body also includes *one staff representatives* to look into the overall policy and governance of the Institution. There is also an *active unit of the teachers union*.

CASE STUDY - PURCHASE COMMITTEE

Here is a case study of the Institution's Purchase Committee that demonstrates how it practises participative management and a decentralised organisational structure. A senior associate professor is chosen to serve as the committee's convener, even though the college principal has the final say in the group's choices. A few full-time instructors, the office superintendent, and one member of the office staff make up the committee.

Transparent working Procedure

Firstly, the office receives the requests and requirements. The Principal notifies the committee of such expectations and requirements. All members are informed of the meeting's time and date by the committee's convener, who will use it to discuss and make a decision regarding the demands submitted. A meeting is scheduled for a specific time and date. After in-depth deliberations, quotes are requested. In

front of the Principal, members, and bidders, the quotes are opened, and the three lowest quotes are chosen. A comparative statement is then created. All procedures are carried out with complete transparency in mind. The comparative statement is signed by every member before the lowest-priced bidder is chosen to fulfill the order. The committee holds its meetings as and when required. The minutes of the meetings are maintained regularly.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

A strategic plan uses an accountability process that includes evaluation, evolution, reporting, and re-planning to ensure the goal is met. Making both long- and short-term planning allows for this.

Strategy: Introduction of Online Admission Process and Digitization of Student Record.

With the use of information technology and online resources, our College developed a well-defined strategy to provide total digitization, starting with the admissions process and ending with the final record of students' progress throughout their time at the College.

Procedure and Outcome of Implementation:

- *We filled up separate Performa forms with the kids' data as our first modest move in this regard. Then a computer received this information.*
- *As we updated our website, we began to show the merit lists for our prized programmes, including M.Com, B.Com, and BBA (all courses with limited seats).*
- *We have begun providing the option of online admission for all of our programmes. Even those who struggle with using the computer are given extra attention and guidance. Our IT team is prepared to help them.*
- *After the students are admitted, we keep them informed through SMS of numerous alerts pertaining to midterm exams and their lecture requirements.*
- *The university receives the results of the practical examination and internal assessment electronically.*
- *The University results are also recorded digitally.*
- *We also have a digital record of the progression of our students to higher education and their final placements/ absorption in jobs/professions.*

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Pravabati College Mayang Imphal(Registered), the College's governing body, oversees its operations. The Principal is the College's administrator, and together with the governing body, they try to control and preserve a friendly academic atmosphere. The Principal carries out the management's decisions and policies in collaboration with teaching and non-teaching personnel members. The Principal is supervised by the department heads, faculty members, and the librarian, who carry out the duties of the College. The administrative personnel of the College is organised according to a clearly defined framework. The Manipur University's rules determine the hierarchy of employees, service regulations, procedures, recruitment, promoting policies, and grievance redressal mechanisms.

To further support students' effective learning, numerous groups and committees of numerous students and faculty members are active in various departments. The College is set up democratically, with each unit having complete flexibility to experiment and design its development course. Still, it is run through a structure for order and efficient operation. To ensure accountability, the roles and responsibilities of various bodies are clearly defined.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The management has implemented many incentives for teaching and non-teaching employees in addition to the compensation package, realising that a contented employee is an asset for the Institution and can make College a productive place. Some of the initiatives towards the welfare of the staff and faculty are:

- *College has developed a healthy practice of providing salary to both teaching and non-teaching staff since its inception.*
- *Maternity Leave*
- *Medical Leave*
- *Leave to teaching and non teaching staff as per the guidelines of Manipur University and DHE. Provision for Duty leave for attending meetings, seminars, workshops and conferences for*

professional development purposes.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 4.64**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	4	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The performance appraisal system of teaching staff follows the guidelines of Manipur University, Imphal. For this purpose, the College has adopted a three-pronged approach including:

- 1.Feedback Forms**
- 2.Self Assessment Forms**
- 3.API Scores**

Feed Back Forms: To ensure quality performance by the staff, the Institution has initiated a system of taking feedback from students. For this, the students are asked to give subject-wise feedback online. Thus it is ensured that students can share their feedback without any pressure. Their feedback is evaluated, and necessary measures are recommended.

SELF ASSESSMENT FORMS: Teaching is an art that requires constant energy, practice, and progress. Self-assessment forms issued by the DHI, Manipur Government, cater to this requirement by encouraging staff to evaluate their performance. Every member of the teaching staff has to fill out this form annually. It allows educators to identify their academic strengths and weaknesses. It also helps the Institution to achieve more important goals of teaching-learning. The Principal writes a report based on this self-assessment sent to the higher authorities.

API: API Score is also one of the systems for performance enhancement and self-appraisal. It encourages the teachers to focus on their professional development apart from their regular teaching work. The Institution has a practice of calculating API scores for implementing pay bands and in appointing regular and contractual staff.

Additional Features of Performance Appraisal System

- The performance appraisal system includes the report prepared by the concerned Head of the department based on achievements, discipline, quality, etc., regarding the particular teacher. This report is discussed in the meetings at the departmental level.
- The Principal holds regular meetings for result analysis with each department each semester. The report on the results of individual teachers is forwarded to the management.
- There is also an efficient in-built mechanism to check the work efficiency of non-teaching staff. The record of teacher performance is maintained in their files. An Office Superintendent heads the non-teaching staff. He supervises the office staff and reports the progress to the Principal regularly.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial committee of the Institution conducts an audit before submitting the statement of income and expenditures to the internal and external auditors. The committee thoroughly verifies the income and expenditure details, and the audit compliance report is submitted to the Institution's management through the principal. The mechanisms used to monitor the effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the principal submits a proposal on budget allocation, considering the recommendations made by the heads of all the departments, to the management.
- The college budget includes recurring expenses, such as teaching and non-teaching Staff's salary, lighting and electrification, postage and telecommunication, internet charge, maintenance cost, printing & stationery, other consumable charges, etc., and non-recurring expenses like the purchase of books & journals, IT and lab. Equipment, furniture, and other infrastructural development expenses.
- The finance committee will monitor the expenses as per the budget allocated by the management of the planning board/committee.
- The depreciation costs of various things purchased in the preceding years also are worked out.

Internal Audit Process: All vouchers/account statements for the expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal for observation and further verification. The exact process has been in force for the last six years.

Process of the External Audit: The chartered accountant regularly audits the College's accounts as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries in the audit process would attend immediately along with the supporting documents within the prescribed time limits. The Institution did not encounter any significant audit objections during the preceding years.

These entire mechanisms exhibit the transparency maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the College at all levels. The authorities

of the management and chartered accountant duly sign the audited statements.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College follows a well-defined strategy for mobilization of funds and optimal utilization of resources as directed by UGC. The college Accounts Department prepares an annual budget estimate with Pravabati College Managing Committee, Principal, and the Departments.

The significant *sources of funding* are as follows:

- Fees are collected from the students.
- % deficit Grants (Salary Only) received from Manipur Govt. Our College is Grant-In-Aid Institution Various grants received from UGC
- Income from parts of campus given on lease like halls, College Canteen and Swimming pool.
- Interest from saving of the Institution.
- Donations from faculty members (former and present), alumni, and well-wishers

The financial resources are effectively and efficiently used in the Institution. The budget is prepared for optimum utilization of resources, and the significant areas of allocation are

- Salary and amenities to teaching and non-teaching staff
- Infrastructure Augmentation
- Academic support facilities Building and campus maintenance
- Electricity and generator expenses Insurance and AMC
- Gratuity and leave encashment Green initiative expenses

- Youth festival and other function expenses
- Miscellaneous expenses.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Two Practices institutionalized as a result of IQAC initiatives

1.Equal Opportunity Cell

As per the direction of Manipur University, Canchipur, the IQAC took the initiative to constitute an "Equal Opportunity Cell" in the College on 11/11/2020

The main function of this cell is to give emphasis, enabling the deprived groups to join the mainstream. It is the duty of the cell to

- Oversee the effective implementation of policies and programmes for the physically challenged and differently-abled.
- It provides guidance and counseling to them concerning academic, financial, social, and other matters.
- The cell monitors the effective implementation of the Right to Persons with Disability Act, 2018

Guidelines

- To ensure equity and equal opportunity to the community in the College and bring about social inclusion.
- To recognize the diversity among the students, teaching, and non-teaching staff and at the same time to eliminate the perception of discrimination.
- To look into the grievances of the differently abled and suggest amicable solutions to their problems.
- To disseminate the information related to schemes for their welfare.
- To organize workshops/ seminars for personality development programmes.

Initiatives taken: Installation/Availability of:

Ramps Railings

Slates Headphones and Speakers

Curriculum CD's

Chess Board

Special Sheets

Scribes for examinations

Rest Room

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Institution reviews its teaching-learning process, structures, and operations methodologies, and learning outcomes at periodic intervals. To improve attendance and results of the student various initiatives are taken on the advice of IQAC.

Two major initiatives taken in this direction are:

Introduction of Students' Feedback Process.

Organizing Parents-Teachers Meeting

1. Students Feedback Process

The College has adopted a feedback system that takes suggestions from stakeholders of each program. This eventually helps to fine-tune the teaching-learning process and curriculum. Student feedback is taken for every course in each semester to provide objective information to the faculty for self-appraisal, self-improvement & development. The College cannot change the curriculum as the University designs it but can make efforts and improvements to impart it successfully. With this purpose in mind, the suggestions given in feedback by students from various departments were studied. IQAC has created an action plan to be implemented in the coming session.

- Course Plans for the next semester would be prepared for more effective teaching and to ensure the timely completion of the syllabus. Regular meetings with the Faculty would be done, and any delay in actuality in the syllabus would be supplemented with extra classes.
- To create more interest in the subjects IT, friendly teaching through a new smart class has been introduced in Commerce Department.
- To enhance the interest of students, plans have been made to assign more project work in courses to make students employable in the market. Students would be encouraged to attend internships and taken for industrial/field visits to make them aware of the prevailing standards in various domains.
- Different departments have been advised to conduct workshops, certified programs, and guest lectures by experts to fill the gaps in the curriculum.
- It is proposed to hold an orientation programme for the teachers at the beginning of the session to

improve the teaching standards.

2. Parent-Teacher Meeting

The next major decision regarding the improvement was felt to be the need to engage the most influential stakeholder constructively in the teaching-learning process, i.e., the parents of the students. For the first time, regular Parent Teacher meets were organized in both the sections of the College after the mid-semester tests every semester. The positive results of this measure could be felt immediately; some of these are:

- Since the notice informing the students that the parent-teacher meeting would be held put up before the Mid Semester Test, there has been a marked increase in the seriousness of the students sitting for the test.
- The measure has put a stop to rampant absenteeism in the tests.
- Parents also take a more active interest in the performance of their wards.
- Since parents are asked to give their remarks in the feedback register, action is taken on their suggestions.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response: Pravabati College has always been pro-actively involved in dealing with the issues pertaining to gender equity. The college has been promoting gender equity through various ways.

To maintain a secure academic atmosphere that ensures peace, stability and comfort, the college has provided the facilities such as, safety and security, Counseling, and Common Room.

Safety and Security

- a. PBC makes no compromise in the field of security issues in the college.
- b. The College has set up an **Internal Complain Committee and Anti-ragging committee.** This Committee engages in dealing with sexual abuse/harassment-related complaints, specifically for women, and ragging complaints, and also conducts awareness programs.
- c. The RO water is installed in the College to provide safe drinking water not only to the college staff but to the students too.
- d. Though the campus area is a bit small the college has 8 CCTV cameras are installed at all important locations of the College for safety of its students and staff.
- e. Do's and Don'ts are displayed in each laboratory and students are briefed on safety precautions to.
- f. Seating for girls and boys inside the classroom is made separately.
- g. The college campus is fully protected by a walled compound around campus.
Trespassers are not allowed without permission.
- h. For safety measures, fire extinguishers are installed in different locations of the college.

Counseling:

- a. There is a counseling room in the college for counseling both the students and the college staff.
- b. In order to make aware of the college counseling, the notice is displayed on the notice board and at some distinctive places, and counseling is provided.
- c. As part of the counseling, the inputs are provided on subjects such as career, stress management, health issues, and self-help strategies

Common Rooms:

- a. There are two common rooms for both the girls and boys.
- b. In the girl's common room there is a sanitary pad vending machine, a basin, a bed, etc.
- c. In both the common rooms newspaper, chess, carom, ludo, etc. are provided.

Day Care Centre:

The college had a daycare Centre in the past but as children of staff were not using it, the college shut down its operation and now that room is being used for **other purposes**.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system

- **Hazardous chemicals and radioactive waste management**

Response:

Response: Keeping a healthy and safe environment is one of the key concerns of the college. For this PBC has few waste management system which are as follows:

Solid Waste Management:

Solid waste of the college constitutes paper, metals, dry leaves, wooden wastes, glass, wrappers, organic wastes from canteen etc. Many dustbin with different colours for collection of solid waste are located at prominent places throughout the campus. All dustbins are closed one so that there can be no bad smell affecting around the atmosphere. PBC adopts two distinct approaches of solid waste disposal biodegradable and non-biodegradable waste. It is a day-to-day practice to segregate the solid wastes generated from different sources like canteen, classroom, office etc. There are separate and colour specific waste-bins for collecting wastes as follows: Green Waste-bins for biodegradable wastes. Blue Waste-bins for non-biodegradable wastes. Yellow Waste-bins for specific laboratories. Cleaning and emptying of the waste-bins are being done on a regular basis. The institute has tie up with the local civic authorities for the disposal of waste of different types.

Liquid Waste Management:

Regarding liquid waste management, the college has no specific system to dispose off for the large scale of liquid waste as of now. The college produce meagre amount of liquid waste specifically from chemistry department for which we have a small disposal pit in the backyard of chemistry department. However the college is planning to set up a liquid waste management system project with the objective to collect liquid waste from other colleges, nearby health centres etc. the plan is not yet taken up as the college is facing financial constraints.

Biomedical Waste Management:

There is no biomedical waste at present on the campus.

E- Waste management:

PBC e-waste comprises of battery, keyboards, tvs, radio, printer, printer cartridge, computer, Laptop, Phones, UPS etc. E-waste store room has been set up in the college where all the e-waste items are collected from every department and Office and keep there. PBC has signed an agreement with SS Enterprises for recycling e-waste and repairing the electronic equipment. those items which can't be repaired or recycle are dumped to the e-waste collecting area. As the disposal of e-waste has become a global environmental and public health issue, the college has been giving awareness about the e-waste and its impact on health and environment from time to time to the students, teachers and the non-teaching staff.

Waste recycling system: Not Applicable

Hazardous chemicals and radioactive waste management:

As the amount of hazardous waste is nil or very negligible amount, so there is no facility developed to

transport and manage it in proper place.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Response:

Pravabati College is highly committed to promote a cultural harmony in our students, faculty, staff and Visitors. PBC accommodates students from all over the state with multi-cultural & multi-lingual background. Students from different religious community enrolled in the college and interact one another without any caste or religious prejudice. Student enrollment is unbiased and transparent. PBC provides equal opportunities to the students in various activities, irrespective of their sex, caste, creed, religion, language, culture and place of birth. Girls and boys are encouraged to interact one another and participate in all activities to promote a healthy environment. Internal Complaints Committee, Anti-ragging Committee and student counseling system is constituted to address the grievances of the students. Faculty members are appointed as Mentors, who provide support to the allotted mentees in all respect and look after the interest of the students. There has not been even a single incidence of ragging in the college since its inception 1981 making ragging cell dysfunction. NSS unit is established to inculcate a sense of unity, discipline and harmony, which is quite significant. Students are imparted knowledge about the role of women in development of a family, society and the state. Pravabati College has been continuously focusing not only with an aim to impart education but also to enhance and inculcate the feeling of national integrity, harmony and tolerance among the students. So far there has not been any report of disharmony or

clashes based on culture, language and community. The institute has adopted certain practices to inculcate a spirit of oneness and unity within a diverse culture. The institute has organized different types of sports, cultural activities in campus for providing exclusive environment. Memorial days like International Yoga and Women's Day, AIDS day, world environment day, Republic day, Gandhi Jayanthi, Teachers day etc. are celebrated in the college. Cultural day is often organized by the students Union wherein different communities and their cultures are represented through costumes, dances songs etc. The various special talks/workshops/seminars are organized on the topics like secularism, Discipline & Ethical Education, gender equity, values of human life, importance of election in democracy, value based education etc.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

Mahatma Gandhi in Hind Swaraj observed that “**Real rights are a result of the performance of duty**”. Rights and duties are closely related and cannot be separated from one another. For every right, there is a corresponding duty.

Our constitution provides the values, rights, duties, and responsibilities of each citizen. Part IV A of the Indian Constitution provides a list of fundamental duties but it seems people are least concerned with these duties. People are more concerned with their rights while forgetting their duties and responsibilities as a citizen toward the Nation. In order to address such issues, PBC has undertaken various activities accordingly to sensitize the students and the staff working in the college. Every year Constitution day is Celebrated on 26th November to create awareness about the values, rights, duties, and responsibilities enshrined in the Constitution. Students are taught about how the present constitution came into being and how much struggle our freedom fighters had gone through to get this status. Republic Day is also celebrated every year on 26th Jan by organizing activities highlighting the importance of the Indian Constitution, reminding the students and college staff about how the people of this country had to suffer for years under the colonial yoke. Independence Day is also celebrated every year on the 15th of August to highlight the sacrifices and the contribution made by our freedom fighters for the future generation. Through this celebration, the college tries to instill in the minds of the students the values enshrined in the constitution and tries to inculcate a sense of responsibility and spirit of nationality among the students and college staff. National voter's day is also celebrated in our college on 25th Jan 2022 where the college principal and HOD of the political science department provide lectures to the students about the values and importance of their voting rights. The political science department also gives lectures to the local women of Mayang Imphal area. Students are given lectures about the importance of blood donation and the benefits

thereof. The students are sensitized to the importance of the activity and are encouraged to participate in saving the lives of citizens of India. PBC also celebrates International Women's Day to mark the achievements of women throughout history. PBC organizes Swachh Bharat Abhiyan on 2nd of October each year to create awareness about cleanliness in and around the Campus. PBC celebrates World Environment Day on the 5th of June every year to ensure the Environmental concern is addressed. PBC observed World Wetlands Day on 2nd Feb 2021. International Yoga day is also celebrated on 21 June with the aim to promote the mental and physical health of the students and the staff. Last but not least the college conducts various seminars and workshops like gender inequality in Manipur, voting rights, mushroom cultivation, political participation of women in local elected bodies, and many more, to make students aware of their rights, duties, and responsibilities towards the family, society and the nation.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response:

PBC makes an effort to include celebration of National and International commemorative days, events and festivals within its academic framework. In the past five years the following events have been commemorated by the college:

Independence Day, Republic Day: Every year, the PBC conducts Independence Day and Republic Day by unfurling the national flag. As a part of these celebrations, staff members and students share their thoughts about the importance of this day and how the nation can proceed further and also pay tribute to all freedom fighters.

Teacher's Day: Teacher's Day is celebrated on 5th September to commemorate the birth anniversary of Dr S. Radhakrishnan by both the teachers and students. This day reminds us about our responsibilities as a teacher towards our students and the society. Students honour their teachers with gifts and mementos.

Gandhi Jayanti: PBC celebrate Gandhi Jayanti every year on 2nd October. Knowledge are imparted towards the students about the life of Mahatma Gandhi and his contribution towards the Freedom Movement of India. As a part of Swachh Bharat Mission ,social service is organized on this day.

National Science Day: National Science Day is observed on 28th February every year with different theme like Mushroom cultivation, Bee keeping ,benefit of some plant disease around us , science for nation building etc.

NSS Day: The college celebrates 24 September as NSS day every year with great pride for having a proactive team of dedicated NSS volunteers who work together sincerely throughout the years.

Patriots' Day: The College observes 13 August every year as the Patriots' Day in memory of those who have sacrificed their life fighting the British during the Anglo-Manipuri War of 1891.

Irawat Day: Every year on September 8, PBC commemorate Irawat Day by giving lectures to the students about the life and works of Hijam Irawat Singh, the great socio reformer of the state.

International Women's Day: The College celebrates International Women's day on 8th March every year, to honour the cultural, political, and socio-economic achievements of women. On this day we honour the role of Manipuri women in NUPI LAN. Programs are organized related to gender equality and women rights to educate and empower women. The college has sought to create an environment where spectacular women like Merry Kom ,Laishram Sarita Devi ,NameirakpamKunjarani Devi, Saikhom Canu Mirabai,Bombayla Devi Laishram etc.are remembered for the legacies they have left us.

International Yoga Day: International day of Yoga is observed on 21 June every year since 2015 to spread the awareness on the importance of healthy body and healthy mind.

International Wetland Day: PBC observed International Wetland Day on 2nd February 2021.

International Women Day: PBC observe international women day on 8 March 2021 to give awareness to the students about the rights and role of women in the society and the state.

File Description	Document
Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

PRACTICE 1

TITLE: MUSHROOM CULTIVATION

OBJECTIVE OF THE PRACTICE

Pravabati College has initiated Mushroom Cultivation with the objective of fostering a culture of eco-friendly practices and making the campus environmentally sustainable. Following are some of the main objectives of mushroom cultivation in the college:

- 1.To provide a means of livelihood and to improve the economic status of the students.
- 2.To solve the unemployment problems of the rural economy by generating income and creating job opportunities.
- 3.To generate self-employment among the students.
- 4.To diversify agricultural skills among the students.
- 5.To provide organic food to the people the cultivation of mushrooms doesn't require any fertilizers or pesticides.
- 6.To develop a sense of responsibility and a sense of entrepreneurship.
- 7.To create awareness about the benefits of mushroom cultivation not only to the students but also to the neighborhood community.
- 8.Institutional accountability towards society in redressing the problem of unemployment.
- 9.To make the students responsible citizens towards the nation.

THE CONTEXT

Geographically Pravabati College is located in a semi-urban area in the state of Manipur at a distance of 22 km from the capital Imphal. Most of the students of the college are from rural areas having agricultural backgrounds. The peripheral area is endowed with require raw materials and has a conducive environment

for mushroom cultivation. This area is also enriched with networks of rivers. So mushroom cultivation can be practiced successfully and effectively in this region. Many self-help groups and individuals are working on mushroom cultivation as raw materials are easily available in the locality. Mushroom cultivation doesn't require much land. It doesn't require advertisement and campaigning for selling the product as the product is highly demanded in the local market and it is also environment friendly. It could help our students in earning some extra income while studying and it can also be a source of income in their future too. Keeping this in view, Pravabati College has been organizing periodically a "skill enhancement program on mushroom cultivation" for the students as well as a local self-help groups and local individuals.

THE PRACTICE

To achieve the above-stated objectives, Pravabati College has been providing practical knowledge through training and demonstration not only to the students of the College but also to nearby self-help groups and some local individuals. Most of the students of the college are from agrarian families. They are very enthusiastic about the idea of Mushroom Cultivation and they regularly interact with the teacher about it. As a result, the idea of Mushroom Cultivation came into existence as a unique practice of the College. As per guidelines of the CDC and IQAC, it was decided to set up a "Shed for Mushroom Cultivation" to have proper and timely care of the beds. Special care is provided for Watering and safety and to keep the beds out of reach from normal access within the campus of the college.

Students have actively been participating in mushroom cultivation by collecting the required straw and bamboo from local cultivators and villages. The space for the practice is selected adjacent to the botany department as water required for mushroom cultivation is available plenty nearby to this department.

Lectures about the process of mushroom cultivation are provided by Shri L. Dinendra Sharma (Department of Botany) not only to the students but also to the local self-help groups and local people. Not only the lectures, Practical knowledge is also given through demonstration during their leisure time. Some students mastered the field of mushroom cultivation and they are generating income by sowing mushrooms in their homes.

EVIDENCE OF SUCCESS

Since Pravabati College started the practice of mushroom cultivation, we witnessed success not only in the college but also in student's home and their neighbourhood. Some students have excelled in the practices and now they started giving practical knowledge and awareness to their friends and neighbourhood. Now mushroom cultivation has become a means of livelihood for some students, self-help groups, and a few local people. They are no more dependent on their family for their pocket money. To some extent, they are also helping their family. As the demand for the product is high in the local market, students are unable to provide adequate supply. So they are very enthusiastic and confident about their future prospects that they can expand more and more to meet the required supply chain. Some of them already developed an entrepreneurship mindset. As a result, there is an increase in the sense of responsibility among the students.

PROBLEM ENCOUNTERED AND RESOURCES REQUIRED.

Initially, students were not interested and quite reluctant to join mushroom cultivation classes as this was totally a new experience to them. They had no idea about the benefits of mushroom cultivation. Most of the students belong to poor families and they faced financial constraints in constructing mushroom sheds. Moreover, they don't consider it a white color job. So it was quite difficult for the Botany Department teachers to convince them.

However, such constrain could be overcome with a continued effort from the Botany Department under the leadership of Shri L. Dinendra Sharma.

When PBC start witnessing success in mushroom cultivation our college faced another major problem due to pandemics. The pandemic had adversely affected our ongoing initiatives. Continuity of the practice became difficult due to the complete lockdown and manpower availability. However, we resume the practice after the lockdown had been uplifted

NOTES

The practice is implemented effectively with the help of teaching and non-teaching staff. The aim of this practice is to encourage students to become genuine agents of change, committed to developing their own skills. Developing the skill through peer tutoring with other students of the college as well as sharing the knowledge and skill in their community and neighbourhood.

SUGGESTED FOR FUTURE DELIBERATED UPON IN THE IQAC:

Initiatives to be undertaken to have MoU with Jana Sikhsham Santha (JSS) and Rural Self-Employment Training Institute(RSETI) for certification which will enable them for approaching the financial institution for loan and generate entrepreneurship mindset.

BEST PRACTICE 2

1. Title of the practice: Demonstration of pisciculture and imparting knowledge to students and neighboring local fish farmers.

2. Objectives of the Practice:

- i) To provide students with the skill-based that would enable them to generate income, self-employment, and entrepreneurship.
- ii) To improve quality in the teaching-learning process through a scientific approach.
- iii) To strengthen the value of cooperation and teamwork.
- iv) To promote resource mobilization.

3. The Context:

Manipur though a small state has a population of around 30 lakhs has a huge demand for fish as fish is a

staple food of the state. The required demands cannot as a result of which we spent a huge amount of money while importing huge amounts of fish from the other state like Bengal, Andra Pradesh, Assam, and neighboring countries like Myanmar. In this context, Pravabati college considered it a big opportunity to generate income and employment not only for the college but for the students and the people of Manipur at large. There are two ponds on the campus of Pravabati College, Mayang Imphal. Being the easiest and at the same time a cheap source of animal protein, there is more emphasis on the culture of fishes in recent times. The culture of fish using scientific techniques such as induced breeding, and composite fish culture is of immense importance to increasing fish production. Nowadays, the youth are energetic and their skills can be mobilized to develop their communities as well as to develop the fish culture as a source of income. So, the college under the zoology department has taken initiative to start fish farming as this region of Mayang Imphal has been surrounded by plenty of ponds and farms filled with water throughout the years.

4.The Practice:

The idea of fish farming was developed to educate the students about the knowledge of fish culture or fish farming or Pisciculture (it involves commercial breeding of fish, usually for food, in fish tanks or artificial enclosures such as fish ponds) and about the benefit which the students and college can have in generating income. If this practice is implemented widely it will definitely boost our state economy. Those interested students from different departments joined lectures, demonstrations and training on fish culture. Through this, our students acquired the knowledge about composite culture, mono culture, induced breeding, fish nutrition, pond management and farming activities. Training of students included fish pond development, pond depth, pond preparation, species choice, watercolor, feeding, grow-out, and harvesting of fish. Carps and tilapia were stocked in each pond at normal densities. The carp species included common carp (*Cyprinus carpio*), silver carp (*Hypophthalmichthys molitrix*), grass carp (*Ctenopharyngodon idella*), rohu (*Labeo rohita*) and mrigal (*Cirrhinus mrigala*). Students and teachers were expected to be responsible for long-term maintenance, sales, and income generated from the college ponds in future. Most of the fish spawn and fingerlings of all fish species were purchased/ imported from the registered private fish farm near the college campus. For this purpose, the Department of Zoology signed a memorandum of understanding (MOU) with Longjam Shundaram Singh, Proprietor, Heiningsoi Aquafarm, Yumnam Huidrom Makha Leikai, on 6th December, 2019 for further cooperation in breeding techniques, disease management and seed production.

5. Evidence of Success:

- i) Numerous feedbacks have been received from the students. They agreed that the training was very informative and skill-oriented. It will be extremely advantageous to their future lives.
- ii) Few students would have expected to get admission to higher studies at a university or Institute.
- iii) They also readily agreed that pisciculture is a source of income generated through fish Harvesting.
- iv) Pisciculture in the adopted pond of the college campus is a good source of income for the college.

6. Problems Encountered and Resources Required:

As of now, we have not seen any outbreak of fish diseases during the cultural practice. In order to prevent any kind of disease, all the fish species were treated with 4 gm of NaCl or 2 to 3 drops of KMnO₄ solution mixed with 6 litres of water (in a plastic tub), kept for a while, and then transferred into the ponds for culture practice.

In any case, if diseases outbreak, we the teaching staff of the department will try to control them at our best. In the future, we will have to consult with the experts/ scientists from the ICAR and the Department of Fisheries, Govt. of Manipur.

Lack of funding and infrastructure are the main problems encountered. Availability of funds and infrastructure will make this practice a grand success.

BEST PRACTICE 3

a) Title of the Practice:

A new model of a Maths class Room.

(A departure from the traditional Classroom)

b) Goal: To get more time for teaching.

To make them learn by doing.

To cover the prescribed syllabi with the prescribed time.

c) Traditional features of the Mathematical Classroom:

A Mathematical Classroom is so designed that the teacher faces one direction while all the students face the opposite direction.

Behind the teacher, there is the writing board which is normally 8'x4' or so in size. The classroom is equipped with desks and benches and sometimes with racks and wall hangings of charts and diagrams. There may be some mathematical instruments also.

Normally the teacher calls the rolls for recording the attendance of the students.

When the teacher works on the board the students are listening silently or copy the details. Hardly they apply their minds to what the teacher is doing. Often the teacher runs out of what has been written. He/she spends some precious minutes in roll call and rubbing the board.

d) A new paradigm of Mathematical Classroom:

Requirements of Items are Classroom of a specific dimension, Writing boards, Movable Revolving Chairs, and Smart android T.V.

The proposed classroom will have writing boards all around the four walls. The breadth should be not more than 3' to 2' and at a comfortable height from the floor so that teacher neither bends nor tiptoes to

get writing space.

There will be a track of empty floor space next to the walls all around for the teacher to move to and fro.

Each student will be provided with a movable revolving chair with his/her Roll No. tag and should be adjustable to the writing board and a peg behind for his/her backpack. There will be no desks for the students. The chairs can be anywhere inside the classroom.

The teacher will use the writing board whenever he/she teaches. He/She should not rubout /erase anything that has been written so that students can take photographs of the same for the record if they desire.

When the teacher has taught the “Whats” of the relevant chapter, some easy examples would be carried out, also with the participation of the students. Students should be encouraged to raise relevant questions. When the teacher is satisfied with the inputs that have been delivered, he/she will assign different graded problems to each student or small group of students to work on the wallboard which should be made available. The teacher will move around to see the steps taken by the student(s). He will work like a chess grandmaster playing with different teams at the same time.

The teacher will correct only the wrong step(s) if any and will not solve the whole problem. He/she also will encourage the students to work by different methods independently.

This will encourage learning by doing. The teacher will also solve selected difficult problems of the chapter with the active participation of the students by setting them with stimulating questions.

In every mathematical class, every student is kept engaged. The teacher will also note down the Roll nos. attached to the unoccupied chairs to record the absents students

When the teacher leaves the room the writing board on the wall can be cleaned by a helper before a new teacher arrives.

e) Conclusion: This proposed system provides the teacher with more time to teach. At the same time, students can attend the entire session towards the teaching activities without spending time responding to Roll Call, or copying the writings of the teacher. As a result of the fact that the prescribed syllabus can be covered comfortably in less time, it is tremendously better than the conventional classroom.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

The main mission, priority, and thrust of the college are not only to impart education but also to bring an all-round development of the students. With a view to achieving and accomplishing our mission, our college aims at implementing the followings:

Social Harmony: PBC has always been focusing on maintaining peace and harmony among the students and college staff. Development can only take place where there is peace. To maintain peace, stability, and harmony, the college has set up a few committees such as Internal Complaint Committee and Anti-Ragging Cell for redressing any issues whether ragging, gender discrimination, sexual harassment, etc.. Apart from this, there is also a monitoring committee to maintain discipline among the students, teaching, and non-teaching staff. There has not been even a single incident of violence or class conflict among the students or teaching or nonteaching staff of Pravabati College since its inception in 1981. Different students belonging to different communities enrolled in the college, these students interact with one another without any communal feelings. PBC always tries to inculcate the feeling of brotherhood among the students through the class lectures, talks, seminars, etc.

Economic assistance and transparency: There are many students belonging to poor families needing special attention. PBC provides monetary helps to those needy students in their admission, examination form fills up and also in providing special class, and also buying books. In addition to this, the Governing Body also provides funds to the students whenever they organize any study tours, fresher's meet, debate, etc.

PBC maintains complete transparency in its financial activities. All the receipts and payments are done through nationalized banks i.e. Allahabad, Manipur Rural bank, and State Bank of India. PBC endeavors to ensure all financial transactions, reports and documents are completed with integrity, and that the institution presents timely and accurate information to the statutory authorities and stakeholders. Funds received from the Government agencies are audited separately and submitted to the respective agencies.

Students Politics: College staff doesn't involve in any form of politics but college authorities conduct student union elections timely as per the direction of the director of the university and higher education. Students are provided awareness about the role and functions of the student's organization in bringing development of the student's community and college. The department of political science also gives lectures from time to time to the students about the values of their vote in the assembly or parliamentary election.

Sports: PBC gives utmost importance to the all-round development of the students. The physical well-being of the students is also a key concern of the college. PBC has a firm belief that "a sound mind exists only in a sound body". So the college provides a swimming pool which is one of the best physical exercises for maintaining the fitness of the students. There are very few colleges in Manipur which has swimming pool facilities and Pravabati is one among the few. Pravabati College also has a fitness center which is well equipped with a gym and it is run by the physical education department since 2020. Earlier it was run by the college principal. The college also has an indoor stadium where students play badminton

and Volleyball. This indoor stadium was also used by Laishram Sarita Devi (the great Indian boxer) to train boxing to students from 2017 to 2019 but she stop providing training because of a Covid pandemic.

Games such as football, volleyball, basketball, hockey, and Judo form an integral part of the college curriculum. The majority of college students prefer one of the items. In 2000-01 Kh Hemanta Singh got the third position in the All India Inter university best Physique Tournament. Kh. Joshila Devi got a gold medal in Inter University Judo at KIIT Bhubaneswar and also at GNDU (Amritsar). Many students of the college got the first position in the All India Inter College Judo Tournament, Manipur University Inter College Judo Tournament held at Regional College, Chajing, M.U. Inter College Volleyball tournament. In addition to this, this College has been organizing Manipur University inter-college tournaments from time to time.

All the games and sports-related activities have been done under the guidance of Shri Ngangom Joyshanker Singh, Vice Principal of the College, since 2005 till today.

National Service Scheme: PBC has two NSS Units i.e Unit I and II with 100 volunteers each under the supervision of a well-trained programme officer which has been smoothly functioning since 1988 with the aim to instill courage and capacity to face any unwanted situation, it may be of cyclone, flood, accidents, landslide, earthquake, pandemics, etc. NSS cell along with the students union took a major step in making college a Covid center during pandemics. Many students volunteer render service by providing shelter to Covid patients in the college, they regularly clean the college campus during their stay, and they distributed foods (provided by Hon'ble local MLA free of cost) to those Covid patients who were taking shelter in the college.

Many activities are done under NSS Unit I and II. Following are some of the activities taken by the NSS units of the college

- a) students are imparted knowledge through demonstration about how to give first aid by the Manipur Red Cross Society.
- b) Resource person from the Manipur Red Cross Society gives a lecture about the values of blood donation for saving precious lives and the benefits of giving blood in one's health.
- c) NSS cell conducted a Campaign against drug abuse and illicit trafficking giving awareness to the people.

File Description	Document
Appropriate web in the Institutional website	View Document

NAAAC

5. CONCLUSION

Additional Information :

SWOC Analysis helps us to **identify our college's Strengths, Weaknesses, Opportunities, and Challenges**. It guides us to build on what we do well, address what we're lacking, seize new openings, and minimize risks. Apply a SWOT Analysis to assess our organization's position before we decide on any new strategy.

Concluding Remarks :

SWOC Analysis helps us to **identify our college's Strengths, Weaknesses, Opportunities, and Challenges**. It guides us to build on what we do well, address what we're lacking, seize new openings, and minimize risks. Apply a SWOT Analysis to assess our organization's position before we decide on any new strategy.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.</p> <p>Answer before DVV Verification : 0</p> <p>Answer after DVV Verification: 21</p> <p>Remark : DVV has made the changes as per 1.2</p>
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) Students</p> <p>2)Teachers</p> <p>3)Employers</p> <p>4)Alumni</p> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: B. Any 3 of the above</p> <p>Remark : DVV has select B. 3 of the above as per shared feedback report by HEI.</p>
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : C. Feedback collected and analysed</p> <p>Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Remark : DVV has select A. Feedback collected, analysed and action taken and feedback available on website as per 1.4.1</p>
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years</p>

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
655	407	357	280	182

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
452	235	125	169	71

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
910	790	755	750	375

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
910	790	755	750	375

Remark : DVV has consider first year admitted students.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 130

Answer after DVV Verification: 740

Remark : DVV has made the changes as per 2.3.3

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	77.89

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	12.50

Remark : DVV has excluded grants received beyond the assessment period.

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
21	16	16	16	16

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
21	16	16	16	16

Remark : DVV has made the changes as per 3.1.1

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
47.27192	49.93902	61.43307	35.23551	13.32518

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
21.54	21.09	15.37	21.2	10.2

Remark : DVV has made the changes as per HEI clarification.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has select B. 3 of the above as per shared report by HEI.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
.32255	.059	.00009	0	2.10534

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
.39	.03	.03	0.03	0.06

Remark : DVV has considered only Annual expenditure of purchase of books/e-books and newspaper bill.

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 624

Answer after DVV Verification: 125

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: D. 5 MBPS – 10 MBPS

Remark : Speed has not reflected in given bill.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	23.2111	0	5.95	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0.10	0	0	0

Remark : DVV has made the changes as per considered Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary and given 0 as per amount has not reflected in given audited statement.

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
654	407	357	280	182

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
521	231	305	189	105

Remark : DVV has made the changes as per shared report bY HEI.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

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2020-21	2019-20	2018-19	2017-18	2016-17
105	125	51	41	102

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
101	98	41	32	85

Remark : DVV has made the changes as per shared report bY HEI.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	11	4	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	4	0	0

Remark : DVV has excluded repeated teachers and excluded FDPs of duration less than 5 days.

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has select B. 3 of the above as per shared report by HEI.

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**

	<ol style="list-style-type: none"> 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared geotagged photo of solar energy by HEI.</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : HEI has not shared relevant documents or bill.</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per shared report by HEI.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared report in first level.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>5</td><td>4</td><td>3</td><td>3</td><td>3</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>21</td><td>4</td><td>3</td><td>3</td><td>3</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	5	4	3	3	3	2020-21	2019-20	2018-19	2017-18	2016-17	21	4	3	3	3
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	4	3	3	3																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
21	4	3	3	3																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>364</td><td>474</td><td>302</td><td>450</td><td>225</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>469</td><td>393</td><td>378</td><td>375</td><td>187</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	364	474	302	450	225	2020-21	2019-20	2018-19	2017-18	2016-17	469	393	378	375	187
2020-21	2019-20	2018-19	2017-18	2016-17																	
364	474	302	450	225																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
469	393	378	375	187																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>105</td><td>125</td><td>51</td><td>41</td><td>102</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>123</td><td>141</td><td>58</td><td>52</td><td>117</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	105	125	51	41	102	2020-21	2019-20	2018-19	2017-18	2016-17	123	141	58	52	117
2020-21	2019-20	2018-19	2017-18	2016-17																	
105	125	51	41	102																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
123	141	58	52	117																	
3.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 17</p> <p>Answer after DVV Verification : 5</p>																				
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>47.27192</td><td>49.93902</td><td>61.43307</td><td>35.23551</td><td>13.32518</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	47.27192	49.93902	61.43307	35.23551	13.32518										
2020-21	2019-20	2018-19	2017-18	2016-17																	
47.27192	49.93902	61.43307	35.23551	13.32518																	

	Answer After DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
	21.43	21.0	15.37	35.23551	24.53
3.3	Number of Computers Answer before DVV Verification : 52 Answer after DVV Verification : 45				
3.4	Total number of computers in the campus for academic purpose Answer before DVV Verification : 47 Answer after DVV Verification : 35				